

**GROTON PUBLIC LIBRARY
BOARD MEETING**

Wednesday, February 13, 2013

Groton Public Library

7:00 p.m., Director's Office

- I) Call to order: The meeting was called to order at 7:05 by Marie Shaw.
- II) Roll call: Betty Anne Reiter, Ranjna Bindra, Ellen Chiapperini, Marie Shaw, Susan Kietzman, Lenore White, Rosemary Duval-Arnould. Excused: Pennie Fox, Judy Leonard
- III) Public Comments: None
- IV) Communications: The town clerk informed the Chairperson that Ellen Chiapperini and Rosemary Duval-Arnould have been reappointed to the board.
- V) Approval of minutes of the December meeting. A motion to approve the December minutes was made by Ellen Chiapperini and seconded by Susan Kietzman. The minutes were approved.
- VI) Review of December and January performance measures
 - A) The patron database was recently updated.
 - B) There was a large increase in attendance at children's programs.
- VII) Director's Report
 - A) An organizational meeting was held on December 11 to begin preliminary planning for the GPL/CT Humanities/Smithsonian collaboration, The Way We Worked, which the Library will host in November – December 2014. The meeting brought together representatives from local educational, military and cultural organizations as well as representatives of business and industry. Committee members will plan programs that focus on all aspects of work to complement the display.
 - B) Staff from Groton, Waterford and Mystic & Noank Libraries met with representatives from Bibliomation to explore their ability to host and support an open source integrated library system for our consortium. Options are being explored in advance of the expiration of the SIRSI contract in February, 2015.
 - C) Library staff attended a webinar on "Keeping Your Library Safe." Discussion after the program led to changes in safety procedures.
 - D) The Director met with Mary Jo Riley and Mark Berry to monitor progress in coordinating programs offerings between Parks & Recreation and the Library. We are working well together and plan to join forces for a How-To Festival on June 22. The various agencies will teach people how to do 50 different things in the 4 hour period.
 - E) The first round of interviews for the Library Associate was held on February 6.
 - F) The 13 libraries who received generous grants from the Community Foundation of Eastern CT several years ago will honor retiring Executive Director Alice Fitzpatrick on April 18 at a breakfast. The Board is asked to designate a representative to attend. Susan Kietzman will represent the board.

- G) The Trillium Garden Club will celebrate its 25th anniversary in April and will host its annual flower show at the Library.
- H) The Library will present its annual budget to the Town Council on April 4th.
- I) Connecticard funding is being reviewed at the state level.

VIII) New Business:

- A) Annual election of officers: Ranjna Bindra nominated Marie Shaw for Chairperson. Susan Kietzman seconded the nomination. Marie Shaw was elected. Ellen Chiapperini nominated Susan Kietzman for Vice Chairperson. Lenore White seconded the nomination. Susan Kietzman was elected. Susan Kietzman nominated Rosemary Duval-Arnould for secretary. Ellen Chiapperini seconded the nomination. Rosemary Duval-Arnould was elected.
- B) Annual review of fees: The fee schedule was reviewed. Ellen Chiapperini made a motion to accept the current fee schedule with the change of a maximum fee of \$30 for an overdue interlibrary loan item. Ranjna Bindra seconded the motion. The motion passed.
- C) Review of Board responsibilities and goals: The board's role was discussed and the board expressed an interest in identifying areas in which the board could be of additional support to the library.

IX) Old Business: none

- X) Adjournment: A motion to adjourn was made by Lenore White and seconded by Ellen Chiapperini. The meeting was adjourned at 8:25 p.m.

Respectfully submitted by,

Rosemary Duval-Arnould, Secretary